

27th October 2023

Dear Parents / Carers,

Parent/Carer Consultation 14th and 15th November 2023

As a school, we are very pleased with how the children have settled into their new year groups and classes, and the progress they have already made this term. Linked to this, we would like to invite you to attend an in-school Parent/Carer evening to discuss your child's attainment, progress and attitude towards their learning on either **Tuesday 14th November (3.30pm – 6.00pm)** or **Wednesday 15th November (5.00pm – 7.30pm)**.

To enable us to facilitate these meetings, we will be offering you a 10-minute in-school meeting per child. In order to book an appointment, you will need to do so via the 'Virtual Learning Environment' (VLE) - <https://woodloes.eschools.co.uk/login> - using your **Parent/Carer 'VLE' username and password**. (If you need reminding of your VLE login, please request this via email to the above ADMIN email address, stating your child's name/class).

The VLE Parent/Carer Evening booking system will be open from **8.00am Wednesday 8th November until 9.00am on Monday 13th November**. During this time, you are invited to log into your **Parent/Carer VLE** account as stated above (this has to be done by you and not by the school), on a laptop, tablet, ipad or desktop computer. You will need to select 'Parents Evening' from the tab at the top of the screen, click on 'Book' and then choose your chosen date and time slot. (If you have more than one child, you will need to repeat this process for each child; please note that only one appointment per child can be booked).

Kind Regards,

Woodloes Primary School