

Wednesday 15th July 2020

RE: School reopening plans for September

Dear Parents and Carers,

We are looking forward to welcoming pupils in all year groups back in September and are pleased to be able to share our reopening plans (which adhere fully to the guidance received from the DfE) with you.

Headlines

- Pupils in Saplings and Reception will be in year group bubbles
- Pupils in Year 1 – 6 will be in class bubbles
- There will be staggered start and end times for the school day, as well as different access and exit arrangements (see below)
- In-school break and lunchtimes will be staggered to enable pupils to eat and play in their bubbles
- Regular handwashing will continue to consistently feature as part of the school day
- Although social distancing is not required between pupils in their bubble, it will be encouraged where possible
- All pupils will have access to a broad, balanced and ambitious curriculum (long term plans will be shared on the school website)
- A catch-up support programme (following guidance from the DfE) will be available for pupils as required (further information to follow next term)
- In Key Stage 1 and 2 classrooms, tables will be arranged in rows facing an identified teaching area at the front of the classroom
- Pupils will have individual resources (including stationery) where possible. Where it is not possible, resources will be cleaned/left for the required amount of time between users
- Alternative feedback strategies will be used in place of written marking
- Each day, your child will need: a labelled water bottle, morning healthy snack and a packed lunch (unless they have ordered a school lunch)
- To reduce the need to change clothes during the school day, on a day when your child has PE or a Forest School session (this information will be shared by year groups/classes in September), they will be asked to attend school wearing the appropriate clothing (PE shorts, t-shirt, a tracksuit and trainers for PE) and old warm clothing (including a waterproof coat) and appropriate footwear for Forest School sessions with a change of clothes to go home in if required. Otherwise, full school uniform should be worn
- The school wrap-around care (OSCAR) will be available with a reduced service (further information has been sent out linked to this)
- Home school communication will be via the year group email where possible (year group addresses can be found on the school website), or via the school email or phone (admin5207@welearn365.com or 497491)
- Medication will not be administered during the school day other than emergency medication (e.g. EpiPen)
- Non-urgent medical/dentist appointments should not be made during the school day
- At the present time, children will not be participating in swimming, music lessons (peripatetic), or extra-curricular clubs or trips/visits. We will continue to review this on a regular basis
- Hot and cold deli bags will be available for all pupils requiring a school lunch (menu will be on the website)

School Day

Linked to the guidance received from the DfE, to enable social distancing and bubble exclusivity, in September there will be staggered start and end times to the school day and different entrance and exit points onto the school site. Considering feedback received after the partial school reopening from June, we have minimised the time durations between these, but would kindly ask that you adhere fully to the allocated times. Where possible, we have tried to avoid time clashes, including a more flexible time duration for Reception pupils and with Year 5 and 6 pupils entering the school site independently. However, in the few cases where this has not been possible, amended arrangements will be agreed in September.

Saplings and Reception

Year group	Class	Start time	End time	Drop off and collection details
Saplings	Saplings	9.00am	11.55 - 12.00pm for pupils attending ½ day sessions 3.30pm for pupils attending full day sessions	Adhering fully to social distancing, Parents/Carers and pupils to enter the school site via the large Saplings Gate on the road and into the Saplings playground. (Saplings pupils to enter the school through the Saplings door. Reception pupils to walk to the Reception playground and enter the school building through the Reception classroom doors)
Reception	RH and RC	Between 8.40am and 8.55am (to enable sibling drop off)	Between 3.10pm and 3.25pm (to enable sibling collection)	Parents/Carers and pupils to exit the school site via the Saplings gate (to ensure a 1-way system).

Key Stage 1

Year group	Class	Start time	End time	Drop off and collection details
Year 1	Class 1V	8.40am	3.10pm	Adhering fully to social distancing, Parents/Carers and pupils to enter the school site via the entrance gate to Year 2. (Year 1 pupils to enter the school building through the Year 2 middle door and Year 2 pupils to enter through their classroom doors)
	Class 1L	8.45am	3.15pm	
Year 2	Class 2ML	8.50am	3.20pm	Parents/Carers and pupils to exit the school site via the Saplings gate (to ensure a 1-way system).
	Class 2T	8.55am	3.25pm	

Key Stage 2

Year 3 and 4

Year group	Class	Start time	End time	Drop off and collection details
Year 3	Class 3C	8.40am	3.15pm	Adhering fully to social distancing, Parents/Carers and pupils to enter the school site via the pedestrian gate (Ridgeway side) and walk across the school playground. (Year 3 pupils to exit the school building through the Year 3 door. Year 4 pupils to enter through the Year 4/6 door).
	Class 3G	8.45am	3.20pm	
Year 4	Class 4Y	8.50am	3.25pm	Parents/Carers and pupils to exit the school site via the school gate next to the bike sheds to ensure a 1-way system.
	Class 4SM	8.55am	3.30pm	

Year 5 and 6

Year group	Class	Start time	End time	Drop off and collection details
Year 5	Class 5SB	8.40am	3.15pm	Adhering fully to social distancing, Pupils only will enter and exit the school site via the pedestrian gate adjacent to the car park. (Year 5 and 6 pupils to enter/exit the school building via the Year 5 side door).
	Class 5W	8.45am	3.20pm	
Year 6	Class 6Bu	8.50am	3.25pm	
	Class 6K	8.55am	3.30pm	

We are looking forward to welcoming all of the pupils back in September and hope that the information above will help you and your child to prepare for this.

Thank you for your continued support.

Yours sincerely,



Andy Mitchell (Head Teacher)